

Job Announcement

Education Project Manager "Digital Communications"

Candidate Qualifications:

- Bachelor's degree in related field is required. Master's degree is preferred.
- Minimum three (3) years related experience is required.
- Advanced level use of Microsoft Office (Word, Excel, PowerPoint) and digital cameras.
- Experience with integrating technology into the curriculum.
- In-depth understanding of state and national trends education a plus.
- Exceptional interpersonal, organizational and team member skills.
- Travel is required.

Job Responsibilities Include:

- Producing monthly Pipeline E-Zine.
- Maintaining the database for distribution.
- Preparing slates for satellite broadcast channels.
- Working as team leader to coordinate design and production of all marketing materials.
- Producing digital images.
- Assisting in preparation of presentation materials and makes presentations at conferences, schools or other workshops.
- Participating in appropriate professional organizations.

We Offer:

- Paid holidays, vacation and sick leave, retirement plans
- Pre-tax benefits for health, dental, visual, life and accidental insurance
- Health and child care spending accounts
- Disability insurance
- Opportunities for training and professional development

To Apply:

- Send Resume, letter of interest, three letters of reference including one from current or immediate past supervisor and two from current colleagues. Submit application materials by:
Open Until Filled.

Salary Dependent Upon Experience

To Apply

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office,
260 14th Street, NW, Atlanta, Georgia 30318
Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: April 28, 2006

RECRUITMENT NUMBER: C-11-2006

RECRUITMENT TIME TABLE

JOB #

C-11-06

JOB NAME:

Ed Project Mgr

Source/Activity

Phone

Fax

Response

Target
Completion/ Date

Internal Email

4-28-06

Job Line

5-1-06

GPB Web Site

5-1-06


AJC

Close Date

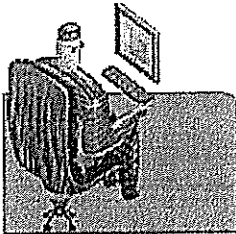
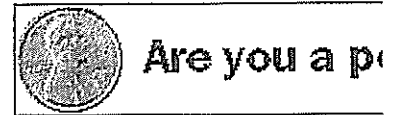
Offer Request

Hire Date

GPB has an immediate opening for
Education Project Manager "Digital Communications" in Atlanta.

Candidate produce monthly Pipeline E-Zine, maintain database, prepare slates for satellite broadcast channels, marketing materials, produce digital images, assist in presentation materials and makes presentations at conferences, schools or other workshops. BA degree or Ga. educator certificate. ~~Five~~ (3) yrs teaching ~~experience~~ req. Travel  req. Exc. Benefits. For full job detail visit www.gpb.org. Send Resume, three letters of ref. Deadline: OUF. Salary neg. Email to jobs@gpb.org or Mail to GPB HR Office, 260 14th Street, NW, Atl. Ga 30318. EOE. Job #: C-10-2006

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Transaction Information

Job ID: 4091915
Job Title: Education Project Manager
Purchase Date: 05/02/06

Payment Information

The Credit Card below will be charged \$ 677.70
Name on Credit Card: Nakiesha Payton
Type of Card: VISA
Credit Card Number: XXXXXXXXXXXX4372
Expiration Date: 05/08
Billing Address: 260 14th Street NW
City: Atlanta
State: Georgia
Zip: 30318
Country: United States

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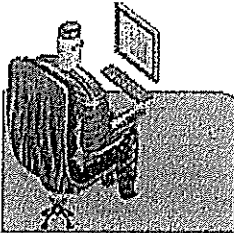
Education Project Manager "Digital Communications"

Candidate is responsible for producing monthly Pipeline E-Zine, maintaining the database for distribution, preparing slides for satellite broadcast channels, working as team leader to coordinate design and production of all marketing materials, producing digital images, assisting in preparation of presentation materials and makes presentations at conferences, schools or other workshops and participating in appropriate professional organizations. ~~Candidate must have BA degree held or be eligible to Ga. educator certificate. Min (3) yrs teaching exp in the classroom req. Exp. with integrating technology into the curriculum. In-depth understanding of state and national trends education a plus. Exceptional interpersonal, organizational and team member skills. Travel is req. Exc. Benefits. Send Resume, Letter of INTEREST, three letters of reference (one from current or immediate past supervisor and two from current colleagues).~~ Deadline: OUF. Salary dep. upon exp. Email ~~Resume~~ jobs@gpb.org or Mail Resume Materials to GPB HR Office, 260 14th Street, NW, Atlanta, Georgia 30318. EOE. Job #: C-10-2006

↓
Neg.

↓
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Full-time Regular

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4046852634

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Management

AD TEXT: *

(Edit your ad text and click
Calculate Price to update
pricing)

Education Project
Manager 'Digital
Communications'
Candidate produce
monthly Pipeline E-
Zine, maintain
database, prepare
slates for satellite
broadcast channels,
marketing materials,
produce digital images,
assist in presentations

EMAIL: *

jobs@gpb.org

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Calculate Price

Package (10 Lines): \$5
Total Lines used: 24
Additional Lines used: 1
Additional Lines are \$ 2
Total: \$959.20

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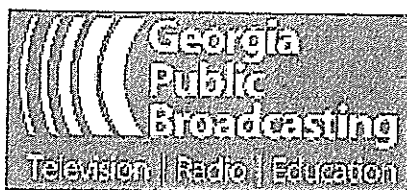
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From: Veronica Pemberton-Daniels
To: All GPB
Date: 4/28/2006 4:08:06 pm
Subject: Job Announcement C-11-06

Please distribute the attached job vacancy to interested applicants or employees.

The job is **Open Until Filled**.

Thank You.



Job Announcement

Education Project Manager "Social Studies Program"

Candidate Qualifications:

- Bachelor's degree in related field is required. Master's degree is preferred.
- Must hold or be eligible to hold a Georgia educator certificate.
- Minimum of five (5) years teaching experience as a classroom teacher is required.
- Experience in developing curriculum materials is required.
- Experience with teaching adults and instructional design is required.
- Intermediate level use of Microsoft Office (Word, Excel, PowerPoint).
- Experience with integrating technology into the curriculum and an in-depth understanding of state and national trends in Social Studies education is required.
- Must provide evidence of exceptional interpersonal, organizational and team member skills.
- Administrative experience is preferred.
- Travel is required.

Job Responsibilities Include:

- Evaluating Social Studies program/service needs and recommending Social Studies program priorities.
- Identifying programs to acquire or produce to meet priorities.
- Managing the production of original programming and recommending optimal scheduling parameters for Social Studies programming.
- Making presentations and representing GPB at conferences, schools, workshops, meetings, etc. and participating in appropriate professional organizations.
- Promoting existing and new programs and policies.
- Developing and implementing responsive education and/or training programs for community agencies and services, as appropriate.
- Participating in development, implementation and maintenance of policies, objectives, short-range and long-range planning.
- Developing and implementing projects and programs to assist in accomplishment of established goals.

We Offer:

- Paid holidays, vacation and sick leave, retirement plans
- Pre-tax benefits for health, dental, visual, life and accidental insurance
- Health and child care spending accounts
- Disability insurance
- Opportunities for training and professional development

To Apply:

- Send Resume, letter of interest, three letters of reference including one from current or immediate past supervisor and two from current colleagues. Submit application materials by: Open Until Filled.

Salary Dependent Upon Experience

To Apply

Email Resume to jobs@gpb.org or Mail Resume to H. R. Office,
260 14th Street, NW, Atlanta, Georgia 30318
Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: May 3, 2006

RECRUITMENT NUMBER: C-12-2006

RECRUITMENT TIME TABLE

JOB #

C-12-06

JOB NAME:

Ed. Proj. Mgr. Social Studies Program

Source/Activity

Phone

Fax

Response

Target
Completion/ Date

Internal Email

5/3/06

Job Line

5/5/06

GPB Web Site

5/3/06

AJC

5/3/06

Close Date

OUF

Offer Request

Hire Date

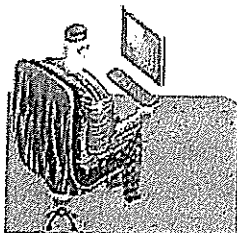
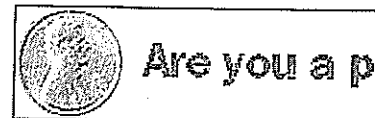
From: Veronica Pemberton-Daniels
To: All GPB
Date: 5/3/2006 11:49:45 am
Subject: Job Announcement C-12-06

Please distribute the attached job announcement to interested applicants or employees.

The position is Open Until Filled.

GPB has an immediate opening for Education Project Manager "Social Studies Program" in Atlanta. BA degree or Ga. educator certificate. (5) yrs. teaching req. Travel req. Exc. Benefits. For full job detail visit www.gpb.org. Send Resume, three letters of ref. Deadline: OUF. Salary neg. Email to jobs@gpb.org or Mail to GPB HR Office, 260 14th Street, NW, Atl. GA 30318. EOE. Job #: C-12-2006

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C-12-040

Transaction Information

Job Title: Ed. Proj. Mgr. "Social Studies Program"

Transaction Type: Combo: Online & Print (Sun) & kiosk 7 days

Price: \$677.70

Purchase Date: 05/04/06

Payment Method

Name on Credit Card: Nakiesha Payton

Type of Card: VISA

Credit Card Number: XXXXXXXXXXXX4372

Expiration Date: 05/08

Billing Address: 260 14th Street NW

City: Atlanta

State: Georgia

Zip: 30318

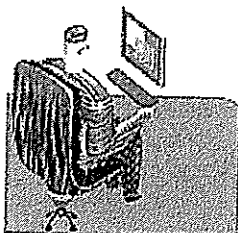
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2006						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

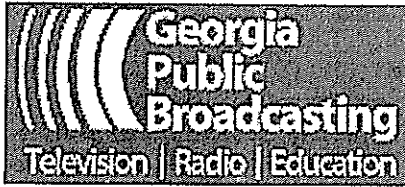
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05/07/06

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						1
2						

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Job Announcement

Radio News Bureau Chief (2 positions) Macon & Columbus, Georgia (These are NOT entry level positions)

Candidate Qualifications:

- Self-starter able to work productively without direct supervision.
- Ability to form strong relationship with relevant local decision makers.
- Excellent oral and written skills.
- Professional on-air delivery.
- Ability to operate within a fast-moving environment, which includes team members who are geographically separated from each other.
- Ability to maintain high journalistic standards under deadline pressure, including the highest standards of balance and fairness.
- Ability to generate story ideas and develop story projects.
- Substantial experience preparing long-form feature reports.
- Excellent organizational skills and attention to detail.
- Must be skilled in the area of digital audio production.
- Must have at least five years of journalism experience in public radio and a minimum of a Bachelor's degree in mass communication, journalism, broadcasting, or a related field.
- Preference will be given to applicants with the requisite skills and experience who hold a Master's degree in one of the above disciplines.

Job Responsibilities Include:

- Serves as the GPB representative to the communities within the assigned local area.
- Cultivates and maintains contacts with community leaders and groups.
- Coordinates all activities related to gathering and editing news within as assigned geographic area.
- File news spots as needed to the main network newsroom in Atlanta.
- Participates in and monitors trends with community affairs and develops news products centered on community affairs and events within the community.
- Writes and produces stories and creates long-form features for insertion into network programming.

We Offer:

- Paid holidays, vacation and sick leave, retirement plans
- Pre-tax benefits for health, dental, visual, life and accidental insurance
- Health and child care spending accounts
- Disability insurance
- Opportunities for training and professional development

To Apply:

- Send Resume, letter of interest, three letters of reference, including one from current or immediate past supervisor and two from current colleagues, and resume tape/CD. Submit application materials by: Open Until Filled.

Salary Dependent Upon Experience

To Apply

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office,
260 14th Street, NW, Atlanta, Georgia 30318
Georgia Public Broadcasting is an Equal Opportunity Employer.

RECRUITMENT TIME TABLE

JOB #

C-14-06

JOB NAME:

Radio News Bureau Chief

Source/Activity

Phone

Fax

Response

Target
Completion/ Date

Internal Email

5/17/06

Job Line

GPB Web Site

5/17/06

DACS

5/17/06

Prindi

5/19/06

CRB

5/19/06

GAB

5/19/06

A-JC

5/22/06

Macon Telegraph 478 744 4234

Big Ad

5/19/06

Columbus Ledger 706 322 4500 Sunday Only

Big Ad

Close Date

OUF

Offer Request

Hire Date

30.40

100.00

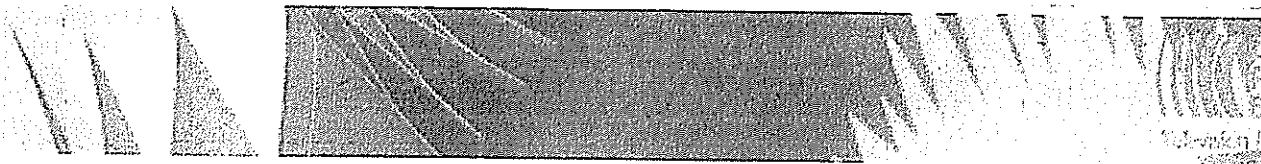
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Radio News Bureau Chief - C-14-06

May 17, 2006

"Macon & Columbus, Georgia"

Candidate Qualifications:

- Self-starter able to work productively without direct supervision.
- Ability to form strong relationship with relevant local decision makers.
- Excellent oral and written skills.
- Professional on-air delivery.
- Ability to operate within a fast-moving environment, which includes team members who are geographically separated from each other.
- Ability to maintain high journalistic standards under deadline pressure, including the highest standards of balance and fairness.
- Ability to generate story ideas and develop story projects.
- Substantial experience preparing long-form feature reports.
- Excellent organizational skills and attention to detail.
- Must be skilled in the area of digital audio production.
- Must have at least five years of journalism experience in public radio and a minimum of a Bachelor's degree in mass communication, journalism, broadcasting, or a related field.
- Preference will be given to applicants with the requisite skills and experience who hold a Master's degree in one of the above disciplines.

Job Responsibilities Include:

- Serves as the GPB representative to the communities within the assigned local area.



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GPB
Member
Get member



- Cultivates and maintains contacts with community leaders and groups.
- Coordinates all activities related to gathering and editing news within as assigned geographic area.
- File news spots as needed to the main network newsroom in Atlanta.
- Participates in and monitors trends with community affairs and develops news products centered on community affairs and events within the community.
- Writes and produces stories and creates long-form features for insertion into network programming.

We Offer:

- Paid holidays, vacation and sick leave, retirement plans
- Pre-tax benefits for health, dental, visual, life and accidental insurance
- Health and child care spending accounts
- Disability insurance
- Opportunities for training and professional development

Salary Dependent Upon Experience

To Apply:

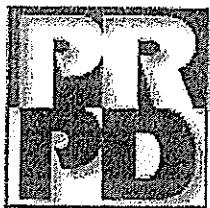
- Send Resume, letter of interest, three letters of reference including one from current or immediate past supervisor and two from current colleagues. Submit application materials by: Open Until Filled.

NOTE: INDICATE JOB NAME IN SUBJECT LINE OF YOUR EMAIL.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office, 260 14th Street, NW Atlanta, Georgia 30318

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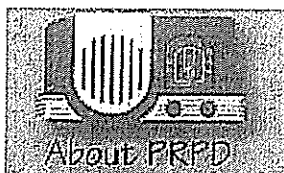
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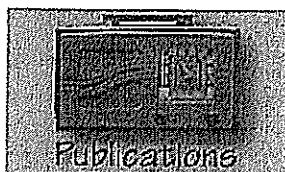
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Radio News Bureau Chief

Georgia Public Broadcasting

Job Announcement

Radio News Bureau Chief (2 positions)

Macon & Columbus, Georgia

(These are NOT entry level positions)

Candidate Qualifications:

- Self-starter able to work productively without direct supervision.
- Ability to form strong relationship with

Position Summary

Field

Radio

Job Category

Management

Job Status

Full time

Date Posted

May 19, 2006

Deadline

Open Until Filled

Location

**Macon & Columbus,
Georgia**

Web Site

<http://www.gpb.org>

Other Search Options

New positions, posted within two weeks

All positions, sorted by state

Radio positions, sorted by state

Television positions, sorted by state

CPB positions

relevant local decision makers.

- Excellent oral and written skills.
- Professional on-air delivery.
- Ability to operate within a fast-moving environment, which includes team members who are geographically separated from each other.
- Ability to maintain high journalistic standards under deadline pressure, including the highest standards of balance and fairness.
- Ability to generate story ideas and develop story projects.
- Substantial experience preparing long-form feature reports.
- Excellent organizational skills and attention to detail.
- Must be skilled in the area of digital audio production.
- Must have at least five years of journalism experience in public radio and a minimum of a Bachelor's degree in mass communication, journalism, broadcasting, or a related field.
- Preference will be given to applicants with the requisite skills and experience who hold a

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Master's degree in one of the above disciplines.

Job Responsibilities Include:

- Serves as the GPB representative to the communities within the assigned local area.
- Cultivates and maintains contacts with community leaders and groups.
- Coordinates all activities related to gathering and editing news within as assigned geographic area.
- File news spots as needed to the main network newsroom in Atlanta.
- Participates in and monitors trends with community affairs and develops news products centered on community affairs and events within the community.
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Open Until Filled.

Salary Dependent Upon Experience

To Apply

Email Resume to jobs@gpb.org or Mail
Resume to Human Resources Office, 260 14th
Street, NW, Atlanta, Georgia 30318 Georgia
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Employer.

DATED POSTED: 5-17-06 RECRUITMENT
NUMBER: C-14-06

Send application materials to:

jobs@gpb.org

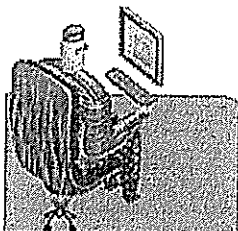
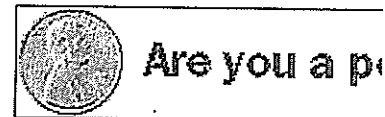
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npayton@gpb.org

Fax

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Transaction Information

Job ID: 4106026

Job Title: Radio News Bureau Chief

Purchase Date: 05/22/06

Payment Information

The Credit Card below will be charged \$ 836.40

Name on Credit Card: Nakiesha Payton

Type of Card: VISA

Credit Card Number: XXXXXXXXXXXX4372

Expiration Date: 05/08

Billing Address: 260 14th Street N.W.

City: Atlanta

State: Georgia

Zip: 30318

Country: United States

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Payton
May 19

Georgia Public Broadcasting

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Notification Procedure

Vacancy ID: 2622

**Vacancy
Category:** Management

**Vacancy
Position/Title:** Management

Details:

Job Announcement Radio News Bureau Chief (2 positions)
Macon & Columbus, Georgia (These are NOT entry level
positions) Candidate Qualifications: • Self-starter able to
work productively without direct supervision. • Ability to
form strong relationship with relevant local decision
makers. • Excellent oral and written skills. • Professional
on-air delivery. • Ability to operate within a fast-moving
environment, which includes team members who are
geographically separated from each other. • Ability to
maintain high journalistic standards under deadline
pressure, including the highest standards of balance and
fairness. • Ability to generate story ideas and develop story
projects. • Substantial experience preparing long-form
feature reports. • Excellent organizational skills and
attention to detail. • Must be skilled in the area of digital
audio production. • Must have at least five years of
journalism experience in public radio and a minimum of a
Bachelor's degree in mass communication, journalism,
broadcasting, or a related field. • Preference will be given
to applicants with the requisite skills and experience who
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representative to the communities within the assigned local
area. • Cultivates and maintains contacts with community
leaders and groups. • Coordinates all activities related to
gathering and editing news within as assigned geographic
area. • File news spots as needed to the main network
newsroom in Atlanta. • Participates in and monitors trends
with community affairs and develops news products
centered on community affairs and events within the
community. • Writes and produces stories and creates
long-form features for insertion into network programming.
We Offer: • Paid holidays, vacation and sick leave,
retirement plans • Pre-tax benefits for health, dental,
visual, life and accidental insurance • Health and child care
spending accounts • Disability Insurance • Opportunities for
training and professional development To Apply: • Send
Resume, letter of interest, three letters of reference,
including one from current or immediate past supervisor
and two from current colleagues, and resume tape/CD.

Submit application materials by: Open Until Filled. Salary
Dependent Upon Experience To Apply Email Resume to
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Public Broadcasting is an Equal Opportunity Employer.
DATED POSTED: 5-17-06 RECRUITMENT NUMBER: C-14-06

Note: Prong-2 sources must be notified;
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use all the sources below to fully
maximize your outreach efforts.

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Deadlines: Copy must be received by 5 PM on the Monday before the next publication.
Standard classifieds consist of text with all text in one size. New rate: \$1.10 a word.
Boxed classifieds, with varied fonts and submitted camera-ready or *Current* will see your guidance. Rate: \$62 per column inch.

wned.org. WNED is an Equal Opportunity Employer committed to excellence through diversity.

Editor/Recordist WNED, Buffalo, NY

WNED seeks an Editor/Recordist for an innovative radio series, *Uncrowned Queens: Voices of African American Women*. This important local series is jointly funded by WNED and CPB. Responsibilities include recording interviews, creating of appropriate "soundscapes" to accompany interviews, editing and mixing 26 one-hour episodes. Successful candidate will be a creative partner with the producer in fashioning the sound and flavor of the series, demonstrate radio production experience and a thorough familiarity with digital recording and editing techniques. Applicants must have a minimum of three years' experience in broadcasting. For full job description and how to apply, visit our website, www.wned.org. WNED is an Equal Opportunity Employer committed to excellence through diversity.

Radio News Bureau Chief Georgia Public Broadcasting Macon and Columbus

Candidate qualifications: self-starter able to work productively without direct supervision; ability to form strong relationship with relevant local decision-makers; excellent oral and written skills; professional on-air delivery; ability to operate within a fast-moving environment, which includes team members who are geographically separated; ability to maintain high journal-

istic standards under duress, including the highest standards of accuracy and fairness; ability to generate and develop story projects; and experience preparing for

Be a Uni Host the on Asian a

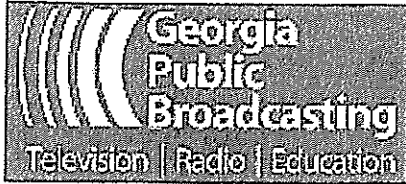
Join KQED Public Radio Asia and the multi-faceted program that brings to you the

The Radio Host, *Pacific Time* production of *Pacific Time* interviews and features include experience in host, edge of journalistic principles, writing skills; strong family and issues required; experience highly desired; work as Chinese, Vietnamese

For full job description

KQED Public Broadcasting watched public television which include KQED HD, Public Radio, the most news and public affairs (ment); KQED.org, one Education Network, which parents and media

Current Magazine



Job Announcement

Member & Audience Services Associate

Candidate Qualifications:

- High School diploma or GED required.
- Six months to one year experience in customer service, data entry or clerical work or a related field required.
- Proficiency at Microsoft Word, Excel and Access or other data base programs required.
- Preference will be given to candidates who have completed an approved program of coursework in customer service.

Job Responsibilities Include:

- Serves as the primary contact to respond and resolve incoming calls and inquiries to customer service hotline regarding membership and programming.
- Maintains records of membership and programming activities including account updates and corrections, contribution and refund requests, and other member service functions utilizing fundraising database to record all calls, written correspondence via mail or internet, and face-to-face interaction with members and audience for reporting purposes.
- Researches necessary information for members and audiences utilizing varied available resources that range from manual reports, programming databases, PBS & NPR websites and system intranets, and the world wide web.
- Performs various administrative duties as needed.

We Offer:

- Paid holidays, vacation and sick leave, retirement plans
- Pre-tax benefits for health, dental, visual, life and accidental insurance
- Health and child care spending accounts
- Disability insurance
- Opportunities for training and professional development

To Apply:

- Send Resume, letter of interest, three letters of reference. Submit application materials by June 1, 2006.

Salary Is Commensurate With Experience.

To Apply

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office,
260 14th Street, NW, Atlanta, Georgia 30318
Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: May 18, 2006

RECRUITMENT NUMBER: C-15-06

RECRUITMENT TIME TABLE

JOB #

C-15-06

JOB NAME

Mem + Aud. Svc Assoc.

Source/Activity

Phone

Fax

Response

Target Completion/ Date

Internal Email

5-18/06

Job Line

GPB Web Site

5/22/06

Atl. Tech. College

5/22/06

CPB

5/22/06

Opp. Knocks

5/22/06

PBS

5/22/06

Idealist.org

5/22/06

Foundation Center

5/22/06

Close Date

June 2, 2006

Offer Request

Hire Date

NaKiesha Payton - Job Announcement

From: NaKiesha Payton
To: All GPB
Date: 5/18/2006 11:40 AM
Subject: Job Announcement

Please distribute the attached job announcement to interested applicants and employees.

The closing date for this position is Friday, June 2, 2006.

Thank You.

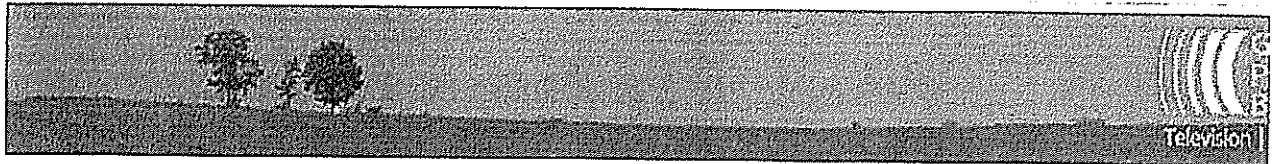
NaKiesha M. Payton
Human Resources Generalist
Georgia Public Broadcasting
260 14th Street N.W.
Atlanta, GA 30318
phone:404-685-2634
fax:404-685-2403



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Member & Audience Services Associate - C-15-06

May 18, 2006



Bec
Corp
Unde

Candidate Qualifications:

- High School diploma or GED required.
- Six months to one year experience in customer service, data entry or clerical work or a related field required.
- Proficiency at Microsoft Word, Excel and Access or other data base programs required.
- Preference will be given to candidates who have completed an approved program of coursework in customer service.

GPB
Member
Get member



Job Responsibilities Include:

- Serves as the primary contact to respond and resolve incoming calls and inquiries to customer service hotline regarding membership and programming.
- Maintains records of membership and programming activities including account updates and corrections, contribution and refund requests, and other member service functions utilizing fundraising database to record all calls, written correspondence via mail or internet, and face-to-face interaction with members and audience for reporting purposes.
- Researches necessary information for members and audiences utilizing varied available resources that range from manual reports, programming databases, PBS & NPR websites and system intranets, and the world wide web.
- Performs various administrative duties as needed.

We Offer:

- Paid holidays, vacation and sick leave, retirement plans
- Pre-tax benefits for health, dental, visual, life and accidental insurance
- Health and child care spending accounts
- Disability insurance
- Opportunities for training and professional development



Salary Is Commensurate With Experience.

To Apply:

- Send Resume, letter of interest, three letters of reference. Submit application materials by June 2, 2006.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office, 260 14th Street, NW, Atlanta, Georgia 30318

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CPB JOBLINE

Review Job Listing

Please review your entry. CPB is not responsible for the accuracy of the information in the job announcements or for any aspect of the hiring process for non-CPB job announcements.

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If approved, your listing will be posted within 24 hours.

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Member & Audience Service Associate

Georgia Public Broadcasting

Job Announcement

Member & Audience Services Associate

Candidate Qualifications:

- High School diploma or GED required.
- Six months to one year experience in customer service, data entry or clerical work or a related field required.

Position Summary

Job Category
Customer Service

Job Status
Full time

Date Posted
May 22, 2006

Deadline
June 2, 2006

Location
Atlanta, Georgia

Web Site
<http://www.gpb.org>

Other Search Options

[New positions](#), posted within two weeks

[All positions](#), sorted by s

[Radio positions](#), sorted by state

[Television positions](#), sorted by state

[CPB positions](#)

Positions at [NPR](#), [PBS](#), [PR](#), [American Public Media](#)

- Proficiency at Microsoft Word, Excel and Access or other data base programs required.
- Preference will be given to candidates who have completed an approved program of coursework in customer service.

Job Responsibilities Include:

- Serves as the primary contact to respond and resolve incoming calls and inquiries to customer service hotline regarding membership and programming.
- Maintains records of membership and programming activities including account updates and corrections, contribution and refund requests, and other member service functions utilizing fundraising database to record all calls, written correspondence via mail or internet, and face-to-face interaction with members and audience for reporting purposes.
- Researches necessary information for members and audiences utilizing varied available resources that range from manual reports, programming databases, PBS & NPR websites and system intranets, and the world wide web.
- Performs various administrative duties as needed.

broadcasting and affiliate
submit job listings pertai
to public broadcasting on

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We Offer:

- Paid holidays, vacation and sick leave, retirement plans
- Pre-tax benefits for health, dental, visual, life and accidental insurance
- Health and child care spending accounts
- Disability insurance
- Opportunities for training and professional development

To Apply:

- Send Resume, letter of interest, three letters of reference. Submit application materials by

June 2, 2006.

Salary Is Commensurate With Experience.

To Apply

Email Resume to jobs@gpb.org or Mail
Resume to Human Resources Office,

260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal
Opportunity Employer.

DATED POSTED: May 18, 2006

RECRUITMENT NUMBER: C-15-06

Send application materials to:

jobs@gpb.org

Email

npayton@gpb.org

Fax

404-685-2403

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Home » Forums » Systemwide Information » Job Board » Member & Audience Service Associate

Show New Messages

Tree View

Topic

New Topic Prev Topic

Author

Message

Nakiesha Payton

Subject: Member & Audience Service Associate

Total Messages 6

Job Announcement

Member & Audience Services Associate

Candidate Qualifications:

- High School diploma or GED required.
- Six months to one year experience in customer service, data entry or clerical work or a related field required.
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260 14th Street, NW, Atlanta, Georgia 30318

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DATED POSTED: May 18, 2006

RECRUITMENT

NUMBER: C-15-06



Posted: 22 May 2006 02:02 PM

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Select a Conference within this Forum: Select Conference



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Resources

News & Articles







Salary.com Tools

Georgia Public Broadcasting - Nakiesha Payt

Jobs Manager

Hello, Nakiesha. Welcome to your jobs manager. Here you can create and modify all of your job. It may take up to an hour for job to appear using keyword search.

[Create Job](#)[Job Act](#)**Jobs (3)**

Job ID	Job Code	Job Title	Completion Status	Revised	Expires	Act
1631		<u>On-Air Fundraising Manager C-14-05</u>	Complete	7/20/2005	8/19/2005	 
5409		<u>Marketing Manager C-6-06</u>	Complete	3/13/2006	4/12/2006	 
6711	Memeber & Aud. Svc. Assoc.	<u>Memeber & Audience Service Associate C-15-06</u>	Complete	5/22/2006	6/21/2006	 

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Member & Audience Service Associate C-15-06

Georgia Public
BroadcastingAtlanta GA
30318 USAFull
Time[Details](#) | [Locations](#) | [Contact](#)

Job Description:

Job Announcement

Member & Audience Services Associate

Candidate Qualifications:

- High School diploma or GED required.
- Six months to one year experience in customer service, data entry or clerical work or a related field required.
- Proficiency at Microsoft Word, Excel and Access or other data base programs required.
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Job Responsibilities Include:

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- Health and child care spending accounts
- Disability insurance
- Opportunities for training and professional development

To Apply:

- Send Resume, letter of interest, three letters of reference. Submit application materials by June 2, 2006.

Salary Is Commensurate With Experience.

To Apply

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office,
260 14th Street, NW, Atlanta, Georgia 30318
Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: May 18, 2006 RECRUITMENT NUMBER: C-15-06

Job Details: [GO TOP](#)

Categories: Other

Experience Required: 1 yrs

Locations: [GO TOP](#)

City	State	Postal Code	Country
------	-------	-------------	---------

Atlanta	GA	30318	USA
---------	----	-------	-----

Contact Information: [GO TOP](#)

Contact Name: Nakiesha Payton

Email: jobs@gpb.org (email not displayed for job seeker)



Phone: 404-685-2634

Fax: 404-685-2403

Website: <http://jobs@gpb.org>

Job Code: Memeber & Aud. Svc. Assoc.

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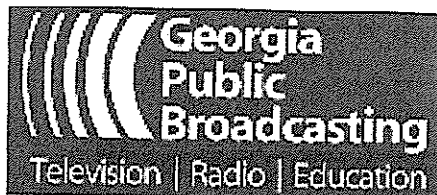
SUBMIT A JOB

Thank you for submitting your job to the Job Corner. We will make every effort to post your job as soon as possible. If you have any questions, please contact jobcorner@fdncenter.org.

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[Oth](#)
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Job Announcement

Radio Bureau Manager

"Piedmont College, Demorest, Georgia"

*Please note: This is a joint position between Piedmont College and GPB.
The chosen candidate will be an employee of GPB. This is NOT an entry-level position.*

Candidate Qualifications:

- At least five years of journalism experience in public radio and a Masters or Ph.D. degree in mass communications or related field from an accredited institution. College level teaching experience in mass communications required;
- Self-starter able to work productively without direct supervision;
- Ability to form strong links with relevant decision makers;
- Must have professional, network quality on-air delivery and presence;
- Ability to operate within a fast-moving environment, which includes team members who are geographically separated from each other;
- Ability to maintain high journalistic standards under deadline pressure, including standards of balance and fairness;
- Ability to generate story ideas and develop story projects;
- Substantial experience preparing long-form feature reports;
- Excellent oral, written and organizational skills with attention to detail;
- Significant digital audio production ability;
- Experience managing college interns;
- Demonstrated experience in public radio operations.

Job Responsibilities Include:

- Under the general direction of the GPB Radio Manager, manages all aspects of radio production and local program origination for GPB's Demorest Station.
- Serves as GPB's representative to the northeast Georgia region.
- Cultivates and maintains contacts with community leaders and groups, arts and cultural organizations, the business community, and local media.
- Coordinates all activities related to gathering and editing news within the region and files news spots with the network news room for statewide broadcast.
- Monitors trends in community affairs, and develops news product centered on community affairs and events.
- Conducts research, writes and produces stories, and creates long-form, sound-rich features for network programming.
- Teaches a half course-load in radio broadcasting and production at the introductory and advanced levels.
- Develops a student internship program for rotations in both the local station and at GPB network headquarters.

We Offer:

- Paid holidays, vacation and sick leave, retirement plans
- Pre-tax benefits for health, dental, visual, life and accidental insurance
- Health and child care spending accounts and Disability insurance
- Opportunities for training and professional development

To Apply:

- Send Resume, letter of interest, three letters of reference including one from current or immediate past supervisor and two from current colleagues. Submit application materials by: **June 2, 2006.**

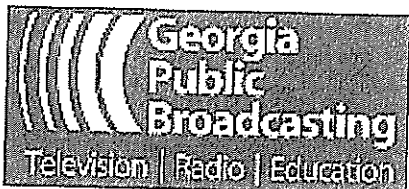
Salary Dependent Upon Experience

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office,
260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: May 26, 2006

RECRUITMENT NUMBER: C-16-06



Job Announcement

Radio Bureau Manager

"Piedmont College, Demorest, Georgia"

*Please note: This is a joint position between Piedmont College and GPB.
The chosen candidate will be an employee of GPB. This is NOT an entry-level position.*

Candidate Qualifications:

- At least five years of journalism experience in public radio and a Masters or Ph.D. degree in mass communications or related field from an accredited institution. College level teaching experience in mass communications required;
- Self-starter able to work productively without direct supervision;
- Ability to form strong links with relevant decision makers;
- Must have professional, network quality on-air delivery and presence;
- Ability to operate within a fast-moving environment, which includes team members who are geographically separated from each other;
- Ability to maintain high journalistic standards under deadline pressure, including standards of balance and fairness;
- Ability to generate story ideas and develop story projects;
- Substantial experience preparing long-form feature reports;
- Excellent oral, written and organizational skills with attention to detail;
- Significant digital audio production ability;
- Experience managing college interns;
- Demonstrated experience in public radio operations.

Job Responsibilities Include:

- Under the general direction of the GPB Radio Manager, manages all aspects of radio production and local program origination for GPB's Demorest Station.
- Serves as GPB's representative to the northeast Georgia region.
- Cultivates and maintains contacts with community leaders and groups, arts and cultural organizations, the business community, and local media.
- Coordinates all activities related to gathering and editing news within the region and files news spots with the network news room for statewide broadcast.
- Monitors trends in community affairs, and develops news product centered on community affairs and events.
- Conducts research, writes and produces stories, and creates long-form, sound-rich features for network programming.
- Teaches a half course-load in radio broadcasting and production at the introductory and advanced levels.
- Develops a student internship program for rotations in both the local station and at GPB network headquarters.

We Offer:

- Paid holidays, vacation and sick leave, retirement plans
- Pre-tax benefits for health, dental, visual, life and accidental insurance
- Health and child care spending accounts and Disability insurance
- Opportunities for training and professional development

To Apply:

- Send Resume, letter of interest, three letters of reference including one from current or immediate past supervisor and two from current colleagues. Submit application materials by: **June 2, 2006.**

Salary Dependent Upon Experience

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office,
260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: May 26, 2006

RECRUITMENT NUMBER: C-16-06

C-16-06

Radio Bureau Manager-Piedmont College

The attached posting does not have any ad or note copies.

It was emailed to "ALL GPB" and posted on the GPB web site as all other job postings.

It was updated on the site May 27, 2006. A sample of the web master response is attached to indicate what we receive as our verification that jobs have been posted.

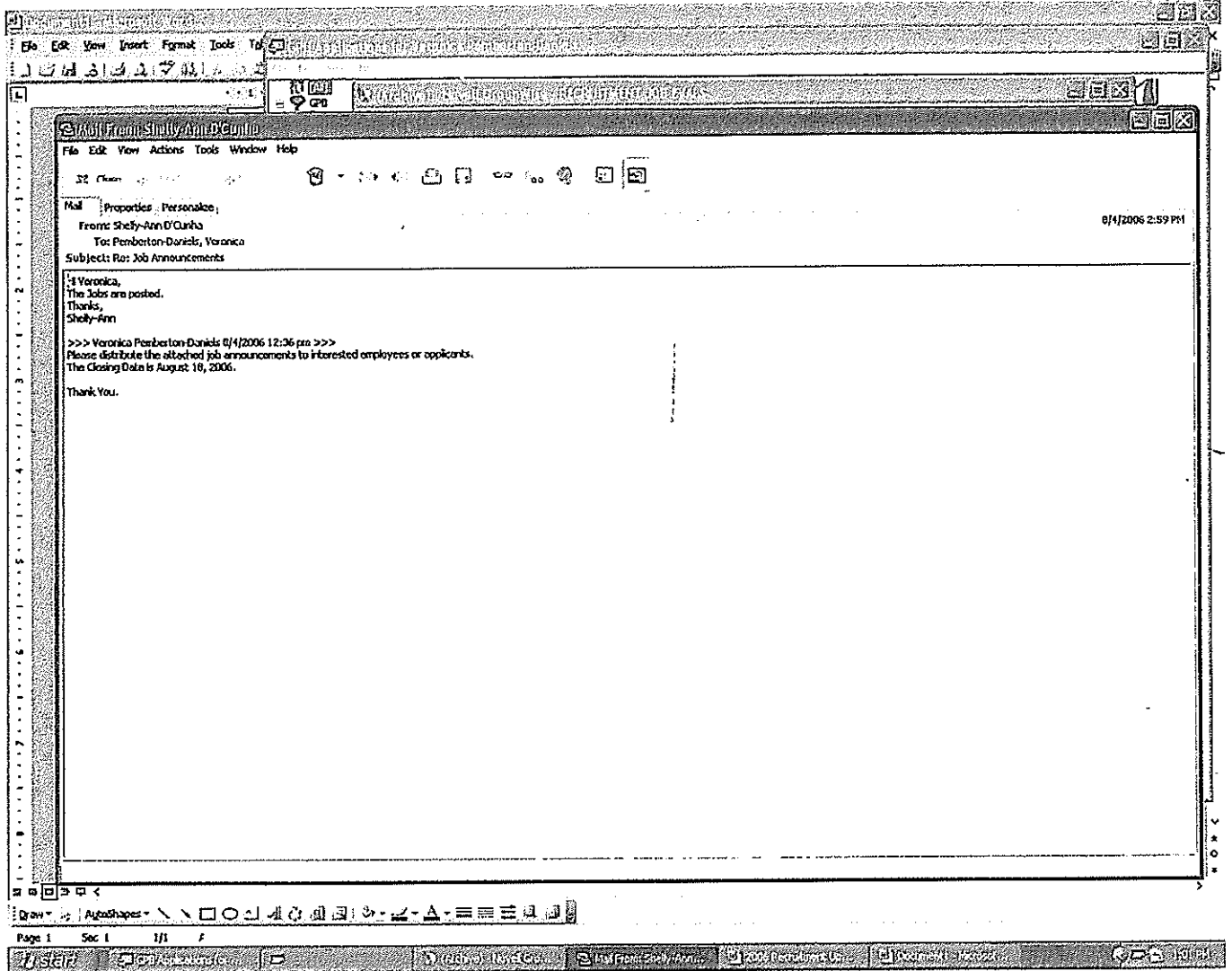
This job was also sent to Piedmont College in Demorest, Georgia.

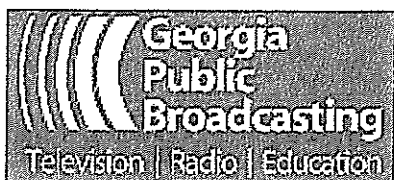
The contact information is as follows:

Piedmont College
165 Central Avenue
Demorest, Ga 30535 GA 30535
706-778-3000
www.piedmont.edu

03/06/07 13:01:59

Sample





Job Announcement

Senior Network Control Operator (2 Positions)

INTERNAL RECRUITMENT (ONLY)

*This position is open to all current full and part-time employees and current contract and vendor employees with Georgia Public Broadcasting

Candidate Qualifications:

- Minimum of an associate's degree or equivalent work experience or vocational/technical training.
- At least 5 years experience in a broadcast operation environment, public television experience preferred.
- Experience with Windows and other office software systems.
- Familiarity with Harris Automation Systems and Video File Servers.
- Experience with Saturn Switcher, DVC-Pro and various tape machines.
- Ability to work nights, late nights, weekends and holidays.
- Excellent written and verbal communication skills with the ability to effectively speak and provide feedback in decision making process.
- Ability to be organized, detailed oriented, and capable of handling multiple tasks and setting priorities.

Job Responsibilities Include:

- Assists in assigning work schedules, shift duties, and shift activities in coordination with other Senior Network Control Operators and under the supervision of the Network Control Supervisor.
- Oversees the daily broadcast operation, insuring on-air integrity is maintained during day, evening or night shifts.
- Day Shift: responsible for preparing for and overseeing regularly scheduled preventative maintenance and upgrades.
- Evening/Night Shift: responsible for pledge and live events and prep for next days programming.
- Acts as a liaison for Network Control with other GPB Divisions and attends meetings as assigned.
- Reviews and researches missing items to resolve issues and for accuracy, all log changes and documents for on – air discrepancies and equipment problems.
- Educates, trains, documents and evaluates for performance and career development.
- Ensures procedures and policies of the operation and shift.
- Responsible for disaster recovery awareness and other duties as assigned.

We Offer:

- Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

To Apply: Send Resume, letter of interest, and three work related references by **July 17, 2006**.

Compensation commensurate with skills and experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office,
260 14th Street, NW, Atlanta, Georgia 30318
Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: July 10, 2006

RECRUITMENT NUMBER: C-19-2006

RECRUITMENT TIME TABLE

JOB #

C-19-06

JOB NAME:

Sr. Network Control Op.

INTERNAL

Source/Activity

Phone

Fax

Response

Target
Completion/ Date

Internal Email

7/10/06

Job Line

GPB Web Site

Close Date

7/17/06

Offer Request

Hire Date